

**FACULTY REVIEW FORM**  
**For**  
**ADMINISTRATIVE REVIEW**

**Faculty:**  
**Unit:**

**Date:**

[**Note:** *comments may be included on the back of this page, or on additional pages. Refer to individual academic units for specific indicators for each of the categories.*]

- 1. **Teaching** e.g., classroom instruction · library · instruction · continuing education · course development · innovation in methodology · coordination of library activities extending access to library materials · honors, awards, recognition · advising · reference work internship · availability to students · field supervision · independent study supervision .

Outstanding	10-9	More than Satisfactory	8-7	Satisfactory	6-5	Less than Satisfactory	4-3	Unsatisfactory	2-1
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- 2. **Service.** e.g., work with student organizations · departmental administration · leadership in professional organizations · committee work · faculty governance · planning · consultation evaluation · civic organization · community service · honors, awards, recognition.

Outstanding	5	More than Satisfactory	4	Satisfactory	3	Less than Satisfactory	2	Unsatisfactory	1
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- 3. **Scholarship and Creativity.** e.g., refereed publications · papers presented at professional meetings & conferences · research · policy recommendations · information access projects grants · creative accomplishments · workshops & seminars presented · attendance at professional meetings · demonstrated currency in one's discipline · new program development honors, awards, recognition.

Outstanding	5	More than Satisfactory	4	Satisfactory	3	Less than Satisfactory	2	Unsatisfactory	1
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Total points available = 20

<u>Range</u>	<u>Category</u>
18-20	Outstanding
15-17	More Than Satisfactory
11-14	Satisfactory
6-10	Less Than Satisfactory
5 or less	Unsatisfactory

Total points awarded:

Signature of Evaluator : \_\_\_\_\_ Date: \_\_\_\_\_  
Chair

Signature of Evaluated\*: \_\_\_\_\_ Date: \_\_\_\_\_  
PROFESSOR NAME

\*does not necessarily imply agreement with evaluation  
Revised: Spring 2000