

2006-07 Tenure and Promotion Calendar

Selection of Unit Peer Review Chairs. Names provided to Chair, USC Upstate Promotion and Tenure Committee.	Friday, April 21, 2006
Files due to Peer Review Committee (including Unit Supervisor's summary of teaching data). Letters of evaluation and/or support must be received by the Chair of Peer Review by August 24, 2006 , for inclusion in file (copy to P&T chair)	Thursday, August 24, 2006 (First day of class, Fall Semester)
Peer Review Committee recommendation to candidate.	Tuesday, September 12, 2006
Candidate's optional written response to Peer Review Committee files forwarded by the Peer Review Committee to unit supervisor.	Five working days, or up to Tuesday, September 19, 2006
Unit supervisor's recommendation letter to candidate and included in file.	Tuesday, September 26, 2006
Candidate's optional written response to unit supervisor included in file; file forwarded by unit supervisor to dean.	Five working days, or up to Tuesday, October 3, 2006
Dean's recommendation letter to candidate and included in file.	Tuesday, October 17, 2006
Candidate's optional written response to dean included in file; file forwarded by dean to Promotion and Tenure Committee.	Five working days, or up to Tuesday, October 24, 2006
Promotion and Tenure Committee deliberations. Letter to candidate and included in file	Meetings as required. Deliberations to be completed by Tuesday, December 5, 2006
Candidate's written request/response for reconsideration. Written request included in file.	Three working days, or up to Friday, December 8, 2006
Committee's written response to request for reconsideration.	Wednesday, December 13, 2006
Candidate's written response to reconsideration of file	Three working days, or up to Monday, December 18, 2006
Forwarding of file to Executive Vice Chancellor by the Promotion and Tenure Committee.	Wednesday, December 20, 2006
Executive Vice Chancellor's recommendation letter to candidate and included in file.	Wednesday, January 10, 2007
Candidate's optional written response to Executive Vice Chancellor included in file and option of personal meeting with Executive Vice Chancellor.	Three working days, or up to Monday, January 15, 2007
Forwarding of file to Chancellor by Executive Vice Chancellor.	Wednesday, January 17, 2007
Chancellor's recommendation letter to candidate and included in file.	Tuesday, February 6, 2007
Candidate's optional written response to Chancellor included in file and option of personal meeting with Chancellor.	Three working days, or up to Friday, February 9, 2007
Required meeting of Chancellor with Promotion and Tenure Committee if necessary.	Friday, February 16, 2007
Promotion and Tenure Committee's optional response to Chancellor's recommendation included in file.	Tuesday, February 20, 2007
Forwarding of file to the President.	Wednesday, February 21, 2007

April 4, 2006