

**APPLICATION FOR ADMISSION  
 TO THE PROFESSIONAL PROGRAM**

160 East St. John Street, Spartanburg, SC 29303  
 Office: 864●503●5580 Fax: 864●503●5583

- If the student does not meet the upper division requirements, the student may **NOT** enroll in 300 level and above courses.
- It is the student's responsibility to make the necessary schedule adjustments.
- Preferred method of communication is via the student's official University email.

Name: \_\_\_\_\_ Date of application: \_\_\_\_\_

Student's VIP # \_\_\_\_\_ Phone number: \_\_\_\_\_

Email address: \_\_\_\_\_

Current Semester: \_\_\_\_\_

Current Semester Course Enrollment	
Course number:	Credit hours:
Student's signature: _____	

FOR OFFICE USE ONLY			
Current earned Hours completed:		Current collegiate Cumulative GPA:	
Expected hours at completion of current semester ( $\geq 54$ ):			
	Grade		Grade
ENGL 101		ENGL 102	
SPCH 201		MATH 122	
ACCT 225		ECON 221 or 222	

**Decision:**

<input type="checkbox"/> Approve	<input type="checkbox"/> Deny	<input type="checkbox"/> Conditional approval for registration for _____ semester
Signature: _____		Date: _____
Notification of denial or conditional approval via: <input type="checkbox"/> Email <input type="checkbox"/> Phone <input type="checkbox"/> Letter		

**Follow-Up for Conditional Approval or Denial**

<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	Reason denied: _____
Signature: _____		Date: _____
Notification via: <input type="checkbox"/> Email <input type="checkbox"/> Phone <input type="checkbox"/> Letter		

# Johnson College of Business and Economics

## Admission to the Professional Program (Upper Division)

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Students seeking a degree in business must be admitted to the Professional Program (Upper Division) before enrolling in 300-level and above business administration and economics courses.

### Application Process

The application must be filed with the JCBE Office of Student Services no earlier than the term in which students anticipate completing 54 credit hours.

### Application Deadlines

During the fall semester the deadline is October 1; during the spring semester the deadline is February 1. Late applications will be accepted, but may delay registration for the next semester.

### Admission Requirements

Admission of applicants is based on individual consideration. Each applicant must fulfill the following requirements:

- Successful completion of 54 credit hours
- Cumulative GPA of at least 2.2
- Completion with a C or better: ENGL 101, ENGL 102, SPCH 201, and MATH 122
- Successful completion of ACCT 225 and ECON 221 or 222.

### Conditional Approval

Students are conditionally approved for professional program admission during the semester of application to facilitate registration for the following semester. If the student's final academic performance for the semester does not meet the admission requirements, it is the student's responsibility to make the necessary schedule adjustments.

### Transfer Students and Conditional Approval

Transfer students who have met the 54 credit hours and GPA requirements at time of admission may be granted conditional admission for one semester in order to complete the specific course requirements.

### Non-business Majors

Students not pursuing a Johnson College business degree may earn a maximum of 29 semester hours in business courses, excluding ECON 221, 222, 291 and 292, providing they meet the course prerequisites and have earned 54 credit hours before enrolling in 300-level and above courses.