

UNDERGRADUATE



APPLICATION

University of South Carolina Upstate
800 University Way ♦ Spartanburg, SC 29303
864-503-5246 ♦ 1-800-277-8727
Fax: 864-503-5727
E-Mail: admissions@uscupstate.edu
www.uscupstate.edu

USC UPSTATE ADMISSION INFORMATION

ADMISSION PROCEDURES

Admission to the University of South Carolina Upstate is based on past academic achievement and a demonstrated aptitude for college-level work. All required credentials must be received before a final decision can be made. Please carefully follow guidelines.

FRESHMAN ADMISSION

Applicants who have attempted no formal coursework beyond high school are classified as freshmen. Freshman applicants must submit the following:

- Completed application and nonrefundable \$40 application fee.
- Official high school transcript or official General Educational Development (GED) score report.
- SAT or ACT scores, if under the age of 22.
- SAT or ACT writing score if graduation date is 2006 or after.

TRANSFER ADMISSION

A transfer applicant is a person who has graduated from high school or has received a GED certificate and who has attempted coursework at a college, university or technical institution. Transfer applicants must submit the following:

- Completed application and nonrefundable \$40 application fee.
- Official final transcripts from all schools attended. Transcripts must be mailed or sent electronically to the Office of Admissions by the institution. Our school code is 00695100 for electronic transcripts.
NOTE: Official transcripts received by USC Upstate cannot be returned to students or forwarded to other institutions.
- Official high school transcript or official General Educational Development (GED) score report if fewer than 30 semester hours have been attempted.
- SAT or ACT scores if under the age of 22 and fewer than 30 semester hours have been attempted.

INTERNATIONAL STUDENTS

Applicants who are citizens of other countries are considered international students and must submit a completed application form and a completed international student packet. Contact the Office of Admissions for further details.

READMISSION OF FORMER DEGREE-SEEKING STUDENTS

Persons previously enrolled at USC Upstate who have missed either a spring or a fall semester must submit an application for readmission to the institution. Applicants who have attempted coursework at another college or technical school since last attending USC Upstate must meet admission requirements as listed under transfer admission. Submit credentials as listed under transfer admissions.

NOTIFICATION OF ADMISSION

The USC Upstate Office of Admissions will provide:

- During the same week an application is received by the Office of Admissions, the applicant will be sent notification of receipt.
- Thirty days after all required credentials are received from an applicant, he or she will be mailed notification of the admission decision.

ADVISEMENT TESTS

Advisement tests will be administered to all newly accepted freshmen.

Accepted transfer students will be notified if testing is required. Test results are used by academic advisors for scheduling appropriate courses.

ORIENTATION AND REGISTRATION

Students should plan to attend an orientation program prior to beginning classes. During the program students will take advisement tests, meet with their academic advisors, register for classes and discover opportunities available at USC Upstate. Orientation dates will be sent after an applicant is admitted to the University.

RESIDENCY REQUIREMENTS

USC Upstate assesses tuition and fees upon the basis of state residency. South Carolina law defines residents as “persons who have been domiciled in South Carolina for a period of no less than twelve months with an intention of making a permanent home therein.” The initial resident status determination is made at the time of admission and prevails until such time that a student establishes a proper claim to residency as defined by the laws of South Carolina. Any student who is discovered to have been improperly classified as a South Carolina resident will be reclassified as a nonresident and will be required to pay differences in fees.

Persons having questions about residency are encouraged to obtain a Residency Application Package from the Office of Admissions or visit the USC Upstate Web site. An appointment with the admissions staff to discuss residency requirements may be arranged.

IMMUNIZATION

All students born after December 31, 1956, are required to provide proof of immunity to measles (rubeola) and German measles (rubella) before attending orientation and registration.

A form will be sent to all students following admission. The form with supporting documentation must be returned to health services at USC Upstate. Students may send a copy of immunization records on file at a previous college, university or high school.

DISABILITY SERVICES

Students with disabilities are assisted through the Office of Disability Services. The staff works toward accessibility for all university programs, services and activities in compliance with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act. Services offered include priority registration, test proctoring, classroom adaption, sign language interpreter, reader and note taker. If you have a disability or are concerned that you may have a disability and need assistance, contact the Office of Disability Services.

IMPORTANT NUMBERS

Switchboard	864-503-5000
Admissions	864-503-5246
Financial Aid	864-503-5340
Records/Registrar	864-503-5220
Residential Life	864-503-5422
Health Services/Immunizations	864-503-5197
Office of Disability Services	864-503-5195

12. a) I will be a: day student evening student b) I will be: full-time part-time

c) I will be living: on campus off campus with family

13. a) Name of high school: _____ City: _____ State: _____

b) Dates of attendance: _____ to _____

c) Have you graduated? Yes No GED (State: _____ Year: _____)

d) Date (or anticipated date) of high school graduation: _____

14. SAT/ACT scores are required for students under the age of 22. (If you are 22 or older these scores are not required.)

•Have you taken the College Entrance Examination Board's SAT? Yes No (Month: _____ Year: _____)

•Have you taken the American College Test (ACT)? Yes No (Month: _____ Year: _____)

•Did you ask the Testing Center to send the results to USC Upstate? Yes No

•If you plan to take or retake the ACT/SAT in the future, when will you do so? _____

15. If you are presently in high school, list all courses you are taking or plan to take during your senior year and how many credits each is worth.

Course	Credit	Course	Credit

16. List any honors, interests, activities, clubs, organizations, etc. in which you have participated (i.e., drama, art, leadership):

17. Have you attempted college classes or do you expect to attempt college classes before entering USC Upstate? Yes No
 If yes, list the names and dates of attendance, **including any USC campus coursework**, of all colleges beginning with the earliest dates, whether or not you expect to transfer credit.

ALL STUDENTS ARE REQUIRED TO HAVE AN OFFICIAL TRANSCRIPT FROM EVERY INSTITUTION THEY HAVE ATTENDED MAILED DIRECTLY TO THE USC UPSTATE OFFICE OF ADMISSIONS BY THE ISSUING INSTITUTION.

Name of College	City, State	Dates of Attendance (Month/Year)
		_____ to _____
		_____ to _____
		_____ to _____
		_____ to _____
		_____ to _____

18. Are you currently enrolled in any college classes? Yes No If yes, which college? _____
19. When do you expect to complete your final courses prior to enrollment at USC Upstate? _____
20. Are you eligible to return to the last college attended? Yes No If no, due to academic suspension disciplinary action
21. Do you plan to receive a degree from USC Upstate? Yes No
22. Have you completed a bachelor's degree? Yes No If yes, why do you want additional undergraduate credit?
- _____
- _____

23. **If you consider yourself to be a resident of South Carolina, you MUST complete the following information.**

Note: No person is eligible for in-state status unless he/she is domiciled within South Carolina. A person does not acquire domicile in South Carolina until he/she has been a legal resident of the state for twelve consecutive months immediately preceding registration for the term for which in-state status is claimed or meets state requirements for domicile. Contact the Office of Admissions at 864-503-5246 or 1-800-277-8727 for information on the South Carolina residency requirements.

How long have you been a legal resident of South Carolina? (years) _____ from (mo/yr) _____ to (mo/yr) _____

Have you been considered a resident of any other state since you've been a legal resident of South Carolina? Yes No

Please list addresses where you have physically resided for the past two years:

From (mo/yr)	To (mo/yr)	Address	City/State

From (mo/yr)	To (mo/yr)	Address	City/State

If you moved to South Carolina within the past two years, what prompted you to move to this state? _____

Employment for the past two years: *(If none, please state "none." If you are a dependent, indicate parent, spouse or guardian employment.)*

From (mo/yr)	To (mo/yr)	Employer	City/State	Full Time or Part Time

From (mo/yr)	To (mo/yr)	Employer	City/State	Full Time or Part Time

If you are under 25 years of age:

City and state where your parents reside: Mother _____ Father _____

When were you last claimed as a dependent? _____

Who provided the majority of your support last year? _____

STUDENT AGREEMENT

I hereby certify that the information in this application is complete and accurate. I UNDERSTAND THAT WITHHOLDING OR FALSIFYING INFORMATION ON THIS APPLICATION IS CAUSE FOR IMMEDIATE CANCELLATION OF REGISTRATION FROM THE UNIVERSITY. I further understand that the University may find it necessary to request additional information from my previous colleges or schools, and I grant permission to my previous schools to release this information to the University of South Carolina Upstate.

Student's Signature: _____ Date: _____

•Have you remembered your \$40 application fee? This fee is non-refundable and not required for undergraduate students previously enrolled at USC Upstate.

Counselor's Information for Freshman Applicant

(to be completed by counselor or principal only)

To high school guidance personnel: After completing the counselor's section below, please enclose a copy of the student's transcript, including all college admission test scores, and mail to the USC Upstate admissions office.

High School CEEB

1. This applicant ranks _____ in a class of _____ students. If school does not rank, please estimate: _____ in a class of _____ students. The student's GPA is _____ on a scale of _____.
2. Additional comments or evaluation (optional): _____

_____ () _____
 Date Counselor's Name (please print) Counselor's E-Mail Address School Telephone Number

International Applicant Only

1. Country of birth: _____ Country of citizenship: _____
2. Resident Alien Number: _____ (Permanent residents do not need to answer questions 3-4 below.)
3. Will you need a Certificate of Eligibility (Form I-20) in order to obtain a student visa? Yes No
4. Have you taken the TOEFL? Yes No (Month: _____ Year: _____)

CERTIFIED STATEMENTS OR AFFIDAVITS OF FINANCES ARE REQUIRED BEFORE AN I-20 IS PREPARED.

5. Person to be notified in an emergency:
 In the USA:
 Name: _____ Telephone Number: _____
 Postal Address: _____ City: _____ State: _____ ZIP: _____
 In your home country:
 Name: _____ Telephone Number: _____
 Postal Address: _____ City: _____ Country: _____

The University of South Carolina Upstate provides equal opportunity and affirmative action and employment for all qualified persons regardless of race, religion, sex, national origin, age, disability, sexual orientation or veteran status.

MAJORS & PROGRAMS AT USC UPSTATE

CODE	MAJOR
106	Biology
991-991	Business Administration (General Business)
991-205	Business Administration (Accounting)
991-228	Business Administration (Economics/finance)
991-220	Business Administration (Management)
991-225	Business Administration (Marketing)
109	Chemistry
109	Chemistry (Forensic Science)
640-600	Communication (Journalism)
640-762	Communication (Speech)
640-110	Communication (Theater)
640	Communication (Electronic Media)
132	Computer Information Systems
108	Computer Science
587	Criminal Justice
311	Early Childhood Education
310	Elementary Education
115	English
160	Experimental Psychology
143	French
171	Graphic Design
136	History
170B	Information Management & Systems (Business)
170C	Information Management & Systems (Communications)
170E	Information Management & Systems (Education)
170H	Information Management & Systems (Healthcare)
910	Interdisciplinary Studies
<i>(Students must have earned more than 30 hours in transfer credit before being eligible for the Interdisciplinary Studies major).</i>	
145	Mathematics
312	Middle Grades Education
994	Nonprofit Administration
050	Nursing
051	Nursing (must have R.N. license)
329	Physical Education
329-761	Physical Education (Corporate Fitness)
157	Political Science
373-106	Secondary Education (Biology)
373-109	Secondary Education (Chemistry)
373-115	Secondary Education (English)
373-143	Secondary Education (French)
373-136	Secondary Education (History/Social Studies)
373-145	Secondary Education (Math)
373-157	Secondary Education (Political Science/Social Studies)
373-184	Secondary Education (Spanish)
175	Sociology
184	Spanish
386	Special Education (Learning Disabilities)
100	Undeclared

Pre-professional Programs

CODE	PROGRAM
106-U	Pre-Chiropractic
106-T	Pre-Dental
106-E	Pre-Engineering
100-L	Pre-Law
106-M	Pre-Medical
106-A	Pre-Medical Technology
106-W	Pre-Occupational Therapy
106-Y	Pre-Optometry
106-X	Pre-Pharmacy
106-Z	Pre-Physical Therapy
106-P	Pre-Physician Assisting
106-H	Pre-Speech Pathology
106-V	Pre-Veterinary Medicine