scripts must be evaluated by World Education Services (WES) to receive transfer credit. WES applications are available in the admissions office;
b. present a minimum Test of English as a Foreign Language (TOEFL) score of 500 (paper based) or 173 (computer based) or 61 (internet based); TOEFL is not required of students whose native language is English;
c. be academically and otherwise eligible to return to the last college attended;
d. have a minimum SAT score of 850;
e. provide documentation of health insurance;
f. meet freshman/transfer requirements if applicant has attended school in the United States; and

g. submit bank statements or certified statement of financial ability to pay all education expenses.

All applications, fees and credentials for international student admission must be received by December 1 for spring admission and July 15 for fall admission. A Certificate of Eligibility (FORM I-20) is issued to those applicants who meet all requirements for admission to a full-time degree program.

II. NON-DEGREE SEEKING ADMISSION

Applicants who wish to attend USC Upstate for one semester or on some limited basis, and who do not intend to pursue a degree at USC Upstate, may be approved to do so by submitting a Non-Degree Application for Admission and a $10 non-refundable application fee. The Office of Admissions reserves the right to determine the proper category of admission and to determine what credentials may be required. Applicants who have been officially denied admission are not eligible as non-degree candidates. Students wishing to take any economics (SECO) or business (SBAD) courses must meet the required prerequisites. These prerequisites will be verified by the Johnson College of Business and Economics in order for students to remain in class. Verification can include a transcript or grade reports.

A. Concurrent High School Seniors

High school seniors may enroll in university courses for college credit. To be considered for this program applicants must have a high school GPA of 3.0 or SAT score of 1000/ACT composite of 22 and obtain a written recommendation from their high school principal or guidance counselor indicating the courses to be taken at USC Upstate.

B. Upstate Scholars Academy Students

Scholars Academy students are academically talented high school students from Spartanburg County who are chosen to participate by a selection committee. These students enroll in university courses for college credit in a non-degree seeking status and may earn up to 60 hours of college credit.

C. Transient

Admission to undergraduate courses for one semester or summer school may be granted to students from other colleges and universities who are certified to be in good academic standing and whose program of study is approved by that institution.

D. Audit

Applicants who wish to take USC Upstate courses without earning credit may apply for admission as an audit student. Auditing is granted on a space-available basis only.

E. Undergraduates with a Bachelor's Degree

Students who hold a baccalaureate degree may be admitted to undergraduate credit courses upon submission of a transcript showing graduation with a bachelor's degree or a copy of a college diploma. A transcript is needed if the applicant would like assistance in selecting appropriate courses. This category is designed for students who are seeking teacher accreditation or professional development.

F. Other

Students who would like to take courses for personal enrichment or professional enhancement may be admitted to take up to 30 semester hours of credit. After 30 semester hours of credit, a student may apply for admission as a degree candidate. Transcripts are required from the last institution attended to validate that the student is in good academic standing.

Registration

Applicants will be notified of registration procedures by the Office of Admissions.

III. SENIOR CITIZENS

Section 59-111-320 of the Code of Laws of South Carolina, 1976, as amended, authorizes state-assisted universities to permit South Carolina residents who have attained the age of 60 to attend classes on a space-available basis without payment of tuition if these persons do not receive compensation as full-time employees. The costs of any fees, charges, and/or textbooks normally associated with the course remain in effect and must be borne by the student. Applicants must submit an application and a $40 non-refundable degree-seeking application fee or a $10 non-refundable non-degree-seeking application fee. Candidates are required to meet admission standards and may take classes for credit or audit.

Immunization

All students are required to have a history of current immunizations on file prior to enrollment. This includes documentation of one of the following (1) receiving two doses of MMR (Rubella (Red Measles), Mumps, and Rubella (German Measles) vaccine; or (2) positive sero titers (blood antibody tests) for Rubella and Rubella; or (3) birthdate before 1957 in order to qualify for an exemption from these immunizations. Proof of meningitis vaccination received after 2005 (with Menactra®) is REQUIRED for all incoming freshmen residing in University Housing, prior to moving into your assigned residential facility.
Tuberculosis Screening for International Students
Effective Fall, 2009, all incoming international students will be REQUIRED to have proof of (1) a negative (zero millimeters) tuberculin skin test within six (6) months of admission to the University; or (2) a negative chest X-ray, if known to have a history of a positive tuberculin skin test.

The Immunization Form is available by going to the “Freshmen Student Enrollment Checklist” and clicking on the link for “Submit immunization records” on the Enrollment Services Web site. Once these records have been completed and signed by your health care provider, you should mail these to the attention of the Health Services; fax to (864) 503-5099; or hand-deliver these records to Health Services while visiting campus. You cannot register for future courses until you have returned your forms and received an immunization clearance through Health Services. Questions regarding immunization should be directed to Health Services at 864-503-5191.

Proof of Citizenship
Effective January 1, 2009, all USC students must present proof of citizenship or lawful presence in the U.S. before enrolling. This policy (ACAF 3.40) has been adopted by the University in order to comply with section 59-101-430 of the South Carolina Code of Laws, as amended, which requires that lawful presence in the United States is verified before enrollment at any public institution of higher education. Verification of immigration status for non-citizens will be conducted by international student officials. For other students, a proof of citizenship verification process has been adopted to deter and prevent false claims of citizenship by unlawful aliens attempting to evade the eligibility requirements of section 59-101-430. The University will do all it can to verify citizenship using other means, but many students will be contacted to complete a verification form and present proof of citizenship in the form of the following acceptable documents:

- Copy of the South Carolina driver’s license if the student first became a licensed driver in the state after January 1, 2002;
- A Certified Birth Certificate indicating that you were born in the United States or a territory of the United States.
- Current U.S. Passport or U.S. Passport that has not been expired more than 10 years;
- Certificate of Naturalization -- USCIS Form (N-550 or N-570);
- U.S. government issued Consular Report of Birth Abroad;
- Certificate of Citizenship (N-560 or N-561);
- Unexpired U.S. Active Duty/Retired/Reservist Military ID Card (DOD DD-2) (new 1/31/09)

NOTE: If name has changed since birth, student must present all legal documents (i.e., adoption records, marriage certificate, certificate of naturalization, and court ordered name change) supporting all name changes from the name which appears on the birth certificate or proof of citizenship to the present. To avoid relinquishing an original document, a student may present it in person. The University can accept photocopies of birth certificates and other citizenship documents so long as we reserve the right to demand production of the certified original in the event we have any questions about whether the copy is true and accurate, or in the event any of the information on the copy is unreadable. For more information, visit: http://registrarsc.edu/html/citizenshipverification.htm.

New Student Services

Orientation and Registration
New freshman and transfer students will choose from several orientation and registration dates. Reservations are made through the Office of Admissions. During the session, students will meet with an advisor and register for classes. Special programs and campus tours are also provided.

Advisement Testing
New freshman are encouraged to complete math and English testing before orientation according to guidelines mailed to students after admission. Testing is required prior to registration. Foreign language testing is required for all new freshmen and some transfer students.

Transfer students should set up an appointment with the testing coordinator in the Office of Admissions to schedule any necessary advisement testing.

Housing*

USC Upstate currently offers traditional-style housing for freshman and apartment-style housing for upperclassman.

Palmetto Villas is an on-campus, apartment-style residential complex that is operated and supervised by the University. It houses 348 upperclassmen in two-bedroom units that are furnished, air-conditioned, and have a kitchen with stove, refrigerator, dishwasher and disposal. All units are networked as part of the USC Upstate system. A recreation area with basketball and volleyball courts is available.

The Palmetto House and Magnolia House complexes consist of single and double occupancy rooms, open areas, and three recreation rooms. Each hall features a private study area and laundry facilities. In addition, there is a recreation room with three flat screen TVs, an assortment of games (billiards, ping-pong, foosball, air hockey) and a vending area. This coeducational facility has controlled access, full sprinkler system, Internet access, cable television, green space, and adjacent parking.

Applications for housing are processed through the Housing Office. On-campus housing at USC Upstate is very popular and space is limited. Students are encouraged to apply as early as possible.

*Beginning in Fall 2011, all freshmen under the age of 20 are required to live on campus unless they are living with their parents.