BYLAWS FOR THE GREENVILLE HIGHER EDUCATION CONSORTIUM

Article I: Purpose

The purpose of the Greenville Higher Education Consortium (GHEC) is to coordinate and promote the junior, senior, and graduate-level evening and weekend course offerings of the participating institutions in the Greenville metropolitan area. A primary function of GHEC is to monitor the educational needs of the Greenville area so that the participating institutions may respond to those needs as appropriate.

Article II: Membership

A. The founding members of GHEC are:

1. Clemson University
2. Furman University
3. The Medical University of South Carolina
4. The University of South Carolina--Columbia
5. The University of South Carolina--Spartanburg

The terms of membership shall be perpetual with the right of any institution to resign. Any resignation shall require six months written notice from the resigning institution's chief executive to the GHEC Board of Directors, and shall be effective at the end of the fiscal year in which notice of resignation is given.

B. Greenville Technical College is an associate member of GHEC.

C. The Board of Directors may admit additional institutions by majority vote. Any institution so admitted will utilize the services of the GHEC office at Greenville Tech, and will bear a share of the expenses thereof. Normally, the Board of Directors will consider institutions which intend to offer junior, senior, or graduate-level evening and/or weekend classes in Greenville provided:

1. the institution is non-profit,
2. the institution is fully accredited by the appropriate regional accrediting association as recognized by the Council on Postsecondary Accreditation, and
3. the courses and/or programs proposed do not duplicate those offered by any institution which is already a member or associate member of GHEC.
Article III: Organization

The Board of Directors shall be composed of the chief executive officer (or his/her designee) of each full and associate member institution. The representative of an institution holding associate membership in GHEC shall neither vote nor hold office.

A. The officers of the Board of Directors shall be a chairman and a vice chairman. These officers shall be elected annually at the May meeting by the Board of Directors. Officers may succeed themselves once. The term of office shall begin July 1.

B. The Board of Directors shall appoint a community advisory committee to ensure a means to solicit advice and counsel of various community interests. The size and composition of this advisory committee shall be determined by the Board.

C. The Board of Directors shall set the administrative budget and make policy decisions concerning offerings. They shall determine which courses and/or programs shall be offered by each member institutions, and shall assist member institutions in obtaining the necessary CHE approvals for any new Greenville programs that the GHEC Board has endorsed.

D. The Board of Directors may hire an Executive Director at a salary to be determined by the Board. The Executive Director shall be responsible to the Board and shall serve under terms and conditions outlined in the employment contract. The Executive Director shall have the following powers and duties:

1. administer the annual GHEC budget;
2. oversee the administration and further development of GHEC programs, projects and articulation efforts;
3. foster recognition and credibility for GHEC among the local, state and regional publics;
4. request and receive funds from local, state, federal and private sources for the support of the GHEC programs and projects;
5. hire, with Board approval, a staff sufficient in size to realize the overall goals and specific objectives of GHEC; and
6. execute other powers and duties as directed by the Board.


Article IV: Fiscal Management

A. The expenses associated with the operation of the GHEC office shall be shared by the participating institutions. For state
institutions, expenses shall be prorated on the basis of the monies generated via the CHE funding formula for classes taught through the consortium. The Board of Directors shall negotiate appropriate charges and execute a memorandum of understanding with each participating private institution.

B. The Board of Directors shall choose a member institution to serve as the fiscal agent under terms and conditions of a memorandum of understanding between GHEC and that institution.

The fiscal agent shall budget funds sufficient to cover the operation of the GHEC office and shall be reimbursed by the other state institutions as noted above.

Article V: Promotion and Advertising

In order to promote an image of size and stability, the GHEC member institutions will advertise and publicize their evening and weekend course offerings in Greenville jointly in media having general circulation. Individual programs may advertise in specialized media if the phrase " is a member of the Greenville Higher Education Consortium" is included in each advertisement. In any catalog, brochure, flier, handout, mailout, or newspaper advertisement (except ads of one-quarter page or smaller) published by any GHEC member institution, the following informational notice shall be printed:

"The Greenville Higher Education Consortium is an association of Clemson University, Furman University, the Medical University of South Carolina, the University of South Carolina, and the University of South Carolina at Spartanburg for the purpose of offering junior, senior, and graduate-level evening and weekend courses in Greenville. Courses and programs in various fields are offered at various sites. For additional information please call the Greenville Higher Education consortium at 271-3350 or Furman University, Office of Continuing Education, 294-2155."

Article VI: Libraries

The libraries of all member institutions shall be open for the use of all students enrolled in all consortium courses offered by GHEC member institutions. An appropriate identification and/or library card bearing a clear expiration date shall be issued to each GHEC student at each registration.
Greenville Technical College will provide shelf space and cataloging services for the additional library resources needed for the program. Each consortium member will provide additional library resources as directed by the appropriate accrediting agencies for its courses which are offered on a regular basis in Greenville. Some materials, particularly for courses offered on an occasional basis, may be loaned to GHEC.

Article VII: Physical Facilities

GHEC will annually negotiate an agreement with Greenville Technical College for the use of office and classroom space, laboratory facilities, and for auxiliary services, such as parking, bookstore and supplies.

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