UNIVERSITY OF SOUTH CAROLINA UPSTATE
FACULTY SENATE COMMITTEE MINUTES
MARCH 25, 2011

TIME: 2:15 p.m.
PLACE: TUKEY THEATER

PRESENT:
Officers: Dr. Faruk Tanyel (JCBE), Past Chair (standing in for Dr. Cathy Canino); Dr. Esther Godfrey (LLC), Recording Secretary
Senators: Mr. Gregg Akkerman (FACS), Dr. Darlene Amendolair (SON), Dr. Chris Bender (NSE), Dr. David Coberly (LLC), Dr. Adam Goldberg (HPPA), Dr. Ann Hoover (PSY), Dr. Steve Hyun (MCS), Dr. Jim Kamla (SOE), Mr. Andrew Kearns (LIB), Dr. Stefanie Keen (PSY), Ms. Charlotte Koehler (SON), Dr. Celena Kusch (LLC), Dr. George Labanick (NSE), Dr. Lisa Lever (NSE), Dr. Ray Merlock (FACS), Dr. Julie Moss (SON), Dr. Rosemary Nocella (SON), Mr. Tommy Ordone (MCS), Dr. Holly Pae (SOE), Dr. Rosalind Paige (JCBE), Dr. Shannon Polchow (LLC), Dr. Nicolas Roberts (JCBE), Dr. Rebecca Stevens (SOE), Mr. Jonathan Storm (NSE), Mr. Chris Vidas (LIB), Dr. Wei Zhong (MCS)
Ex-Officio: Dr. Marsha Dowell (SVC), Ms. Beverly Johnson (Assistant Registrar)
Visitors: Dr. Katharine Gibb (SON), Dr. Ron Fulbright (INFO), Dr. Lynette Hamlin (SON), Dr. Jennifer Parker (CAS)
Other: Ms. Renee O’Brien

ABSENT: Dr. Cathy Canino (LLC), Faculty Chair; Dr. Lynette Gibson (SON), Dr. Paul Grady (HPPA), Dr. Tina Herzberg (SOE), Dr. Margaret Hindman (SON), Dr. Ben Myers (FACS), Dr. Chuck Reback (JCBE), Dr. Reid Toth (SCW), Dr. Angelina Tzacheva (INFO), Dr. Lizabeth Zack (SCW)

I. Call to Order
Dr. Faruk Tanyel, Past Faculty Chair, called the meeting to order at 2:17 p.m.

II. Approval of Last Faculty Senate Minutes – February 25, 2011
Dr. Nicolas Roberts was present. The minutes were otherwise approved as distributed.

III. Administrative Updates
There were no administrative updates.

IV. Old Business
There was no old business.
V. New Business
   A. Faculty Manual Committee

Dr. Stevens updated Senate that the revised manual is currently in Columbia. The goal is for it to be approved by the Board of Trustees at their June meeting and be in place for Fall 2011. Dr. Stevens reminded Senate of the past approval of the division of the manual into two documents, the new document being renamed “Faculty Handbook.” There are four documents for that handbook coming forth today.

1. Proposed Changes for Policies and Procedures

   Changes to the documents posted on the web 2/25/2011, based upon suggestions from Faculty Advisory 3/18/2011.

   a. Employment, Retirement, Benefits (Chapter 3, old)
      • Line 17: corrected misspelled “Academci” to “Academic”
      • Line 31: replaced “Sponsored Programs and Research” with “Sponsored Awards and Research Support”
      • Line 37 & throughout: replaced “Subjects” with “Participants”

      NOTE: paragraph on Institutional Animal Care and Use Committee (IACUC) protocols (to be added beginning line 44) is being reviewed by faculty in Natural Science. This paragraph will be distributed in the later part of the week.

      - Dr. Stevens explained that the paragraph (see below) was distributed on March 24, 2011 and there was one minor suggestion that the word “vertebrate” be added before animals in the phrase “...is responsible for reviewing all research involving animal subjects....”

      □ The USC Institutional Animal Care and Use Committee (IACUC), a USC system faculty committee coordinated by the staff of the Office of Research Compliance on the Columbia campus, is responsible for reviewing all research involving animal subjects before being conducted by USC Upstate faculty members, staff, and students. The purpose of the committee is to protect animal subjects in accord with the Principles for the Utilization and Care of Vertebrate Animals of the National Institutes of Health. The committee has implemented the recommendations of The Guide for the Care and Use of Laboratory Animals (National Academy Press, 1996), The Public Health Service Policy on Humane Care and Use of Laboratory Animals and is complying, and will continue to comply, with the Animal Welfare Act and other applicable laws and regulations concerning the care and use of laboratory animals.

   b. Graduate Faculty Status (Chapter 8, old)
      • No changes

   c. Sabbatical Leave Policy (Appendix C)
      (Note: This is a slimmed down version of Appendix C Faculty Governance and Procedures. The Amendments to the Faculty
Manual was moved to “Bylaws” and Salary Increase Policy was deleted.)

- Line 3 & 6: replace “school or division” with “academic unit”
- Line 4: replace “School/Division” with “Academic Unit”
- Line 19: replace “why is the project not within” with “why the project is not within”

d. Policy for Administration of Student Opinion Polls (Appendix D)

- Line 18: added a comma (,) after i.e.
- Line 19: replaced “following other appropriate procedures” with “on line”

- Motion carried to approve the proposals from the Faculty Manual Committee as presented.

B. Executive Academic Affairs Committee

1. College of Arts and Sciences

   Informatics
   a. Change in Curriculum or Program
      (1) Information Management and Systems
   b. Change in Catalog Course Listing
      (1) SIMS 303: Organizational Informatics
      (2) SIMS 450: Executive IT Management
         - Discussion
         • It was noted that for SIMS 450 the new title “Organizational Informatics and IT Platforms” was there in error and should be deleted.
         - Motion carried to adopt as a package as amended from the floor.

   LLC
   a. New Course Request
      (1) SSPN 101N: Introductory Spanish I: Health Professions
      (2) SSPN 102N: Introductory Spanish II: Health Professions
   b. Change in Curriculum or Program
      (1) African American Studies – Minor
      (2) English – Major
      (3) English – Major: Change in Supporting Courses
      (4) English – Minor
      (5) Creative Writing – Minor
   c. Change in Catalog Course Listing
      (1) SEGL 368: Life Writing and Biography
      (2) SEGL 369: Gender and Autobiography
      (3) SEGL 370: Creative Nonfiction
      (4) SEGL 387: Topics in Literature, Culture and Difference
   d. Change in Catalog
      (1) Description of Department of LLC – Catalog pages 93 and 181
      (2) List of General Education Requirements in Mathematics for the Major in English
         - Motion carried to adopt as a package as presented.
NSE
a. New Course Request
   (1) SBIO 360: Comparative Animal Physiology
b. Change in Curriculum or Program
   (1) Biology
c. Change in Catalog
   (1) Biology Course Descriptions
d. Change in Catalog Course Listing
   (1) SBIO 201: Introduction to Ecology and Evolutionary Biology
   (2) SBIO 202: Introduction to Cell and Molecular Biology
   (3) SBIO 232: Human Anatomy
   (4) SBIO 242: Human Physiology
   (5) SBIO 305: Field Ornithology
   (6) SBIO 310: Invertebrate Zoology
   (7) SBIO 315: Comparative Vertebrate Anatomy
   (8) SBIO 320: General Botany
   (9) SBIO 350: Genetics
   (10) SBIO 370: Pathophysiology
   (11) SBIO 375: Evolutionary Biology
   (12) SBIO 380: Biogeography
   (13) SBIO 390: Gross Human Anatomy
   (14) SBIO 395: Internship in Biological Science
   (15) SBIO 398: Topics in Biology
   (16) SBIO 399: Independent Study
   (17) SBIO 507: Developmental Biology
   (18) SBIO 525: Plant Taxonomy
   (19) SBIO 530: Histology
   (20) SBIO 531: Parasitology
   (21) SBIO 534: Animal Behavior
   (22) SBIO 535: Neurobiology
   (23) SBIO 540: Immunology
   (24) SBIO 550: Molecular Cell Biology
   (25) SBIO 570: Principles of Ecology
   (26) SBIO 581: Biochemistry I
   (27) SBIO 582: Biochemistry II
   (28) SBIO 583L: Biochemistry Laboratory
   (29) SBIO 599: Senior Seminar
   - Discussion:
     • The question was raised if Biology intended for a “W” to count toward the two allowed attempts at a course.
     • It was clarified that the department decided that a “W”, but not a “WF”, would not count toward the two course allowance.
   - Motion carried to adopt as a package as presented.
Psychology

a. Change in Curriculum or Program
(1) Psychology
- Motion carried to adopt as presented.

2. Johnson College of Business and Economics

a. New Course Request
(1) SBAD 353: Marketing Channels

b. Change in Catalog Course Listing
(1) SBAD 290: Introduction to Business Information Systems
(2) SBAD 331: Intermediate Accounting I
(3) SBAD 332: Intermediate Accounting II
(4) SBAD 333: Cost Accounting
(5) SBAD 336: Fund Accounting
(6) SBAD 363: Business Finance
(7) SBAD 365: Principles of Investments
(8) SBAD 371: Organizational Management and Behavior
(9) SBAD 372: Operations Management
(10) SBAD 374: Management of Human Resources
(11) SBAD 378: The International Business Enterprise
(12) SBAD 390: Business Technology and Information Systems
(13) SBAD 435: Auditing
(14) SBAD 437: Advanced Accounting
(15) SBAD 471: New Business Enterprise
(16) SBAD 475: Advanced Operations Management
(17) SBAD 476: Statistical Process Control
(18) SBAD 478: Business Policy
(19) SECO 301: Commercial and Central Banking
(20) SECO 321: Intermediate Microeconomic Theory

c. Change in Curriculum or Program
(1) Bachelor of Science in Business Administration
(2) Accounting Concentration
(3) Economics/Finance Concentration
(4) Management Concentration
(5) Marketing Concentration
- Motion carried to adopt as a package as presented.

3. School of Education

a. Change in a Program to Offer a Minor
(1) Physical Education

b. Change in Curriculum or Program
(1) Early Childhood Education
(2) Elementary Education
(3) Exercise and Sport Science Concentration
(4) Learning Disabilities
(5) Middle Grade Education
(6) Physical Education
(7) Secondary Education – Biology
(8) Secondary Education – Chemistry  
(9) Secondary Education – English  
(10) Secondary Education – Mathematics  
(11) Secondary Education – Social Studies/History  
(12) Secondary Education – Spanish  

- Discussion:  
  • Dr. Coberly stated that a statement has been added to every student worksheet for every major in the SOE that places responsibility for degree process with the student. Apparently, a lot of students are arriving at the theoretical graduation point not having done some required courses and this is an attempt to alert students to the fact they are to look at the catalog and student worksheets themselves instead of waiting for their advisors doing it for them.  
    ◦ Dr. Amendolair made a motion that a blanket statement be adopted by all academic units and placed on individual worksheets.  
      - It was suggested that it appear in the catalog at the beginning of “Academic Regulations”.  
      - It was mentioned that it would be overreaching for Senate to place it on every unit’s student worksheet and it was suggested that if individual units want to add it to their worksheets, they could follow the necessary procedures in the next academic year.  
    - Dr. Labanick made a motion that it be placed at the end of the third paragraph on page 49 under “Academic Advisement” rather than at the beginning of “Academic Regulations.”  
      - Seconded. Motion carried.  
      - The motion was changed to read that the statement be put in SOE section explicitly as it is asked and also place it as a warning upfront under “Academic Advisement” on page 49.  
      - Motion was seconded and approved as amended.  

- Motion carried to adopt as a package as revised from the floor.

4. School of Nursing  
   a. New Course Request  
      (1) SBSN 331P: International Health Alterations I Practicum  
      (2) SBSN 341P: International Nursing of Childbearing Families and Women’s Health Practicum  
      (3) SBSN 361P: International Child Health Nursing Practicum  
      (4) SBSN 412P: International Health Alterations II Practicum  
      (5) SBSN 442P: International Psychiatric Mental Health Nursing Practicum  
      (6) SBSN 451P: International Health Alterations III Practicum  
      (7) SBSN 471P: International Community and Public Health Nursing Practicum  
   b. Change in Curriculum or Program  
      (1) BSN Four-Year Track  
      (2) BSN RN-BSN Track
c. Change in Catalog Course Listing
   (1) SBSN 310: Health Assessment
   (2) SBSN 310P: Health Assessment Practicum
   (3) SBSN 320P: Foundations of Nursing Practicum
   (4) SBSN 325P: Integrated Nursing Practicum
   (5) SBSN 330: Health Alterations I
   (6) SBSN 340: Nursing of Childbearing Families and Women’s Health
   (7) SBSN 360: Child Health Nursing
   (8) SBSN 375: Pharmacology
   (9) SBSN 410: Health Alterations II
   (10) SBSN 411P: Nursing Internship
   (11) SBSN 420: Current Topics in Nursing
   (12) SBSN 435P: Professional Nursing Role Transition
   (13) SBSN 441: Psychiatric Mental Health Nursing
   (14) SBSN 450: Health Alterations III
   (15) SBSN 461: Community and Public Health Nursing
   (16) SBSN 498: Professional Nursing Role Transition Project
   (17) SNUR 301: Nutrition

d. Change in Catalog
   (1) Progression Policies-1
   (2) Progression Policies-2
   - Discussion:
     • The proposed progression policies (d-1 and d-2) were clarified by Dr. Amendolair.
   - Motion carried to adopt package as presented.

VII. Resolution from Faculty Advisory
The Resolution was approved to move to the General Faculty Meeting on April 29, 2011.

VIII. Security Breach Issue
   - Explanation and Discussion:
     • A senator raised concern over the recent breach of security of personal information of University of South Carolina faculty and staff. Dr. Dowell advised that since the breach involved multiple campuses that Upstate’s Faculty Senate coordinate with other Faculty Senate chairs to present a unified front.
       ▪ It was suggested, because it has been difficult to find out information about the breach, that we ask the responsible representatives to come to Upstate’s campus to address questions and concerns.
       ▪ Dr. Stephanie Keen made a motion that we ask the Vice Chancellor of IT at USC Columbia, Dr. Bill Hogue, to come in person to the General Faculty meeting on April 29th to address faculty questions/concerns and ask for information about how this type of breach will be prevented in the future. This item will be placed on the agenda before other agenda items and be given a twenty-minute limit. Seconded. Motion carried.
- Further Discussion/Suggestions:
  • Written document of resolution or statement, with the guidance of the Faculty Welfare Committee, be presented from Faculty Senate to accompany our invitation. Dr. Tanyel will ask Dr. Toth if she will write the document.
  • Need to ask other individuals to attend, perhaps including legal representation.
  • Upstate faculty may need to address the need for faculty to have separate legal representation other than what is offered by the USC System’s legal office.
- Senate approved that Dr. Tanyel consult with Dr. Toth and Chair of the Faculty Welfare Committee and under their guidance extend an invitation to appropriate person(s).

VIII. Announcements
Dr. Tanyel announced that cards from the Nazi party have been placed on cars both downtown and on neighboring apartment grounds. Dr. Tanyel asked that faculty not treat the matter lightly and contact Campus Safety if we begin getting them on campus.

XI. Adjournment
Meeting was adjourned at 3:30 p.m.