USC Upstate Graduate Programs
Recommendation Form

TO BE COMPLETED BY THE APPLICANT: Fill in your name, date of birth, degree and department, before giving this form to the person recommending you.

You have been listed as a reference for:

______________________________
Legal Name of USC Upstate Applicant (Last Name, First Name)

______________________________
Birth Date (Day/Month/Year)

who is applying for the __________________________________________________________ program in the School of Education.

______________________________
Degree

TO THE STUDENT: If you prefer this to be a confidential letter of reference, you must sign and date the waiver of access below.

WAIVER OF ACCESS: I, the undersigned, waive the right of personal access to the reference.

Signature: ________________________________________________ Date: ______________________

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TO BE COMPLETED BY THE PERSON OFFERING RECOMMENDATION:

1. How well do you know the applicant? How long, and in what capacity? ______________________________________
   ___________________________________________________________________________________________________

2. Skill in planning
   Knowledge of content
   Implementation of instruction
   Skill in assessment of student learning
   Organization and management of classroom
   Willingness to provide additional support for student learning
   Effectiveness of oral and written language
   Skill in use of educational technology
   Level of diversity awareness
   Participation in professional development opportunities
   Enthusiasm for learning and teaching
   Potential for leadership

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<th>High (top 10%)</th>
<th>Above Average (top 25%)</th>
<th>Average (middle 50%)</th>
<th>Low (bottom 25%)</th>
<th>No Basis for Judgement</th>
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3. _____ Recommend Highly _____ Recommend with Reservation  
   _____ Recommend _____ Not Recommended


Date ______________________ Signature ______________________________________________

Name __________________________________________ Title ________________________________

Address __________________________________________________________________________

Please return to: USC Upstate, Graduate Education Programs, 800 University Way, Spartanburg, SC 29303

The University of South Carolina offers equal opportunity in its employment, admissions, and educational activities, in compliance with Title IX and other civil rights laws.