



## Verification of Military Service

(Undergraduate Student Only)

Name of Student: \_\_\_\_\_ Semester: \_\_\_\_\_

VIP ID Number: \_\_\_\_\_

This is to certify that the above named individual is either on Active Duty, in the National Guard, or in the Military Reserves as of \_\_\_\_\_. This certification entitles the individual to a tuition rate applicable to Active Duty service members. **Please submit a valid copy of your orders or a Memorandum on your Unit's letterhead stating the location of your Duty Station, unit address and contact information (signed by the Educational Services Officer) for verification of Military Service along with this form. This form and the required documentation must be given to our office every semester.**

Please check the appropriate status that applies to the student:

\_\_\_\_\_ Active Duty    \_\_\_\_\_ National Guard    \_\_\_\_\_ Military Reserves

By signing this document, you are acknowledging that all information listed is honest and accurate as of the date listed.

\_\_\_\_\_  
Name of Educational Services Officer

\_\_\_\_\_  
Military Installation

\_\_\_\_\_  
Signature of Educational Services Officer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Student

\_\_\_\_\_  
Date

Return to:  
USC Upstate  
Cashier's Office/Student Account Services  
800 University Way  
Spartanburg, SC 29303  
Fax: (864) 503-5334