UPSTATE
University of South Carolina

Transfer Form:

☐ JOURNAL ENTRY

☐ BUDGET TRANSFER

From:

Operating Unit	Department	Fund	Account	Class	PC Business Unit	Project	Activity	Cost Share	Amount
UP000									
UP000									
UP000									
UP000									
UP000									
UP000									
UP000									
								total	0.00

To:

Operating Unit	Department	Fund	Account	Class	PC Business Unit	Project	Activity	Cost Share	Amount
UP000									
UP000									
UP000									
UP000									
UP000									
UP000									
UP000									
								total	0.00
								Entries Total	0.00

Justification:

Requested By: **Date:**

Departmental Approval: **Date:**

Please email this Transfer Request Form to: BudgetOffice@uscupstate.edu

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Budget Office Use Only: **Journal ID**

Processed By: **Date:**