

UNIVERSITY OF SOUTH CAROLINA UPSTATE
Academic Affairs Final Report

Date: May 6, 2021

Members

Vince Connors (NSE), Jan Griffin (PSYC), Carmen Harris (HPPA), Polinpapilinho Katina (IES), Colby King (SCW), Kristi Miller (SON), Rebecca Mueller (SOE), Holly Pae, Chair (HPH), John Siegel (LIB), Nolan Stolz (FACS), Victor Summers (MCS), Michael Wooten (EFA) Charley Harrington (IDS), Monika Shehi Herr (LLC), Jeff Smith (MEM)

Ex officio Members:

Mary-David, Fox, Registrar; Pamela Steinke, Vice Provost and Associate Vice Chancellor for Academic Affairs; Kimberly Walker, Director of Institutional Effectiveness and Compliance, Derham Cole, Interim Chancellor, and David Schecter, Provost and Senior Vice Chancellor for Academic Affairs

Meetings

AAC met eight times during the 2020-2021 academic year, including a training session*. Rebecca Mueller served as the Secretary. All agendas, minutes and proposals are located on Blackboard as well as the P-Drive.

Friday, September 4, 2020
Friday, October 2, 2020
Friday, October 30, 2020*
Friday, December 4, 2020

Friday, January 8, 2021
Monday, February 5, 2021
Monday, March 5, 2021
Monday, April 2, 2021

Form Revisions

The AAC revised nine forms (i.e., Request to Modify or Delete Worksheet or Program [Undergraduate and Graduate], Request to Modify or Delete Course Description [Undergraduate and Graduate], New Course Request [Undergraduate and Graduate], New Program Request [Undergraduate and Graduate], as well as the New Course Request for One-Time Only).

Actions

AAC reviewed:

- 12 Requests to Change Academic Regulation or General Catalog Descriptions,
- 33 Requests to Modify or Delete Worksheet or Program Descriptions,
- 49 Requests to Modify or Delete Course Descriptions,
- 48 Requests for New Courses,
- 3 CHE Notifications,
- 3 Requests for New Certificate Programs,
- 3 Requests to Change General Education's Program Worksheets, and
- 1 Request for a New Program,

Issues:

- A concern continues with the practice of requesting new courses without having a full-time faculty member listed as the proposed instructor.
- The creation of a new center did not involve the AAC in the approval process.