

The USC Upstate Annual Award for Excellence in Service

As a public, regional university, USC Upstate is committed to active engagement with local and global concerns in the community, academia, and students' lives. The University recognizes the importance of its faculty's service to the department, unit, college, university, university system, community, and profession. The USC Upstate Annual Award for Excellence in Service honors a single faculty member who has demonstrated exemplary and excellent service during the preceding five academic years.

This annual award carries with it a monetary value of \$1000.00 presented to the selected faculty member upon announcement of the award at the end of fall semester. The Committee for Faculty Excellence Chair shall give the name of the award winner to the Senior Vice Chancellor for Academic Affairs by Dec. 1, each year so that the check may be prepared. The faculty member will also be recognized formally at the Faculty Awards Ceremony in spring, along with winners of the teaching and scholarly/creative activity awards.

Award Criteria:

Faculty members considered excellent in service significantly exceed expectations through their sustained and ongoing service to a variety of committees, constituents, and projects based upon their particular area of expertise. Candidates' level of performance and leadership indicates extra thought, time, effort, and imagination in a full breadth of activities. Candidates should demonstrate excellent service in all three major areas (University, community, and profession), though the committee recognizes that candidates' most significant impact may focus on just one area. These faculty members make important contributions to the University and its mission, serve to forward the goals of their profession, and bring about significant results that affect individuals and communities in positive and meaningful ways. The impact of the service experiences is demonstrable and supported by both external and internal stakeholders.

Eligibility:

1. The nominee's service activities to be considered for the award must have been **performed while at USC Upstate during the previous five academic years.**
2. A candidate for the award may be an instructor, tenured, or tenure-track faculty member.
3. A candidate is eligible to receive the award **once every five years.**
4. **Significant service contributions based upon the candidate's academic expertise or in the candidate's role as a University representative can be considered.** Examples of service include, but are not limited to, the following: serving as a chairperson of a committee or other faculty governance leadership roles; serving on established committees; serving on ad hoc committees and performing ad hoc assignments, such as assessment committees, enrollment management, textbook selection, search committees, budget committees, and curriculum revision committees; participating in and/or contributing to university workshops, conferences, or presentations; serving as faculty advisor/sponsor to student organizations and/or activities; departmental administration; leadership in local, state, regional, national, or international professional organizations; preparing professional reports and reviews; consultation/advisory services; and/or leadership in civic or community organizations.

Nominations:

The Committee for Faculty Excellence (CFE) invites nominations of faculty by September 1 of each year. Nominations by any University faculty member (including self-nominations) or administrator may be submitted electronically to the CFE Chair by October 1 (nomination letters are not required).

Nominee Portfolios:

Once accepting a nomination, the faculty member must submit a portfolio for consideration by Nov. 1. Portfolios must include the following items:

- I. A curriculum vitae providing evidence of consistent and well-rounded performance, excellence, and leadership in service.
- II. A personal statement of no more than two (2) pages detailing the outcomes and impacts of the nominee's service experiences during the past five academic years.
- III. A letter of recommendation from a USC Upstate faculty member with knowledge and the expertise to comment.
- IV. A letter of recommendation from at least one external stakeholder with direct knowledge of the impact of the nominee's service experiences.