

Blackboard Tips:

Self-Enroll in a Self-Guided Course

The Blackboard (<http://blackboard.uscupstate.edu>) learning management system (LMS) provides a secure, private virtual space where instructors and students can come together to share resources, interact, and learn. By experiencing Blackboard as a learner, you will not only engage with course content but also gain more understanding of your students' experiences.

Purpose and Applications

Use Self-Enroll to:

- Sign up as a learner any time, day or night.

How to Self-Enroll in a Center for Academic Innovation and Faculty Support Self-Guided Course

- Log in to Blackboard at <http://blackboard.uscupstate.edu>.
- Go to the UPSTATE-COMMUNICATION-FOR-TEACHING course by following this link: https://blackboard.sc.edu/ultra/courses/_1111829_1/cl/outline
- You will get a message saying you are not enrolled. Click the sentence, “**Click Here to Enroll.**”

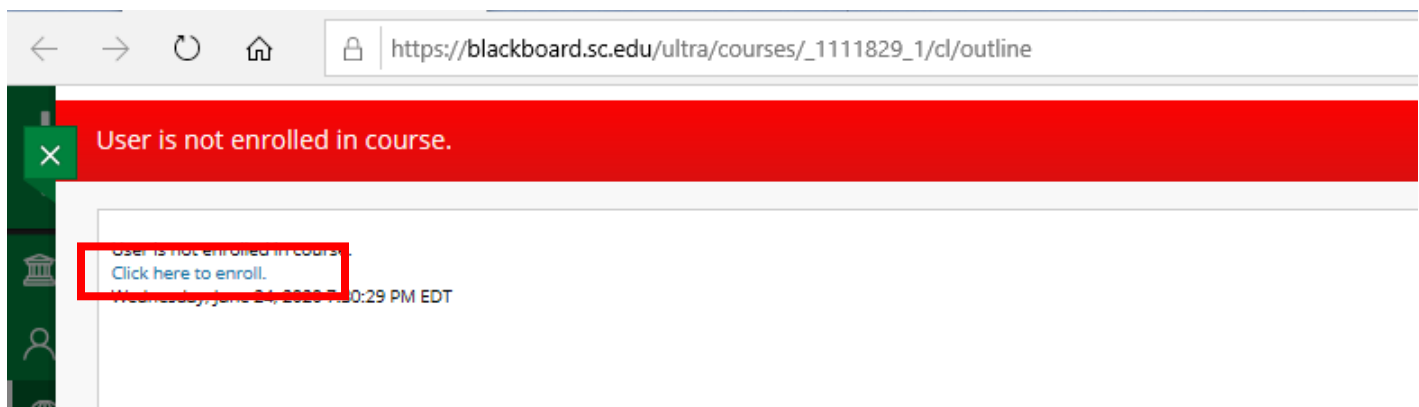


Figure 1 User Is Not Enrolled Message

For help implementing any Blackboard best practices in your classes, contact academicinnovation@uscupstate.edu.

- You will then see an Access Denied message. Ignore the login button. Instead, look at the Course Menu on the left. Click the **+Enroll** button in the left menu.

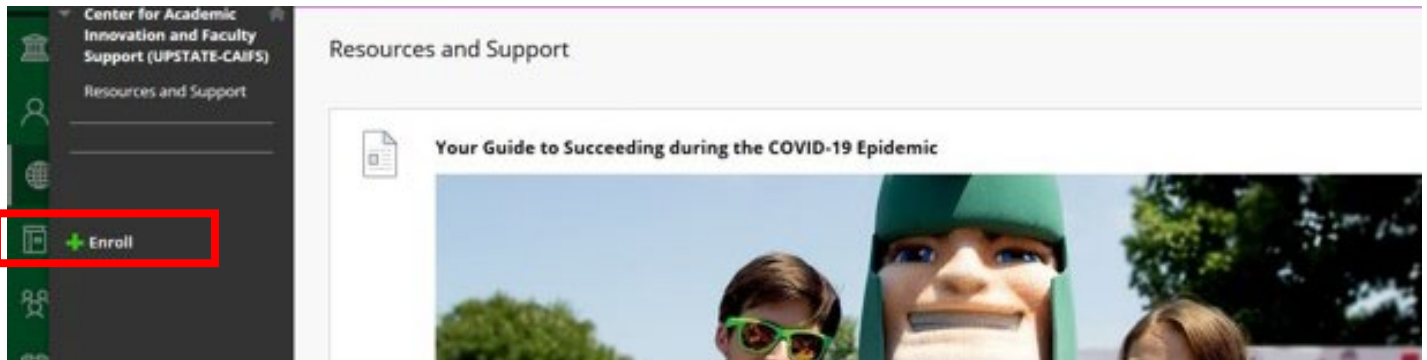


Figure 2 Self Enroll Options in CAIFS Blackboard Course

- Enter **ready** in the Access Code box. Click **Submit** to confirm your enrollment.

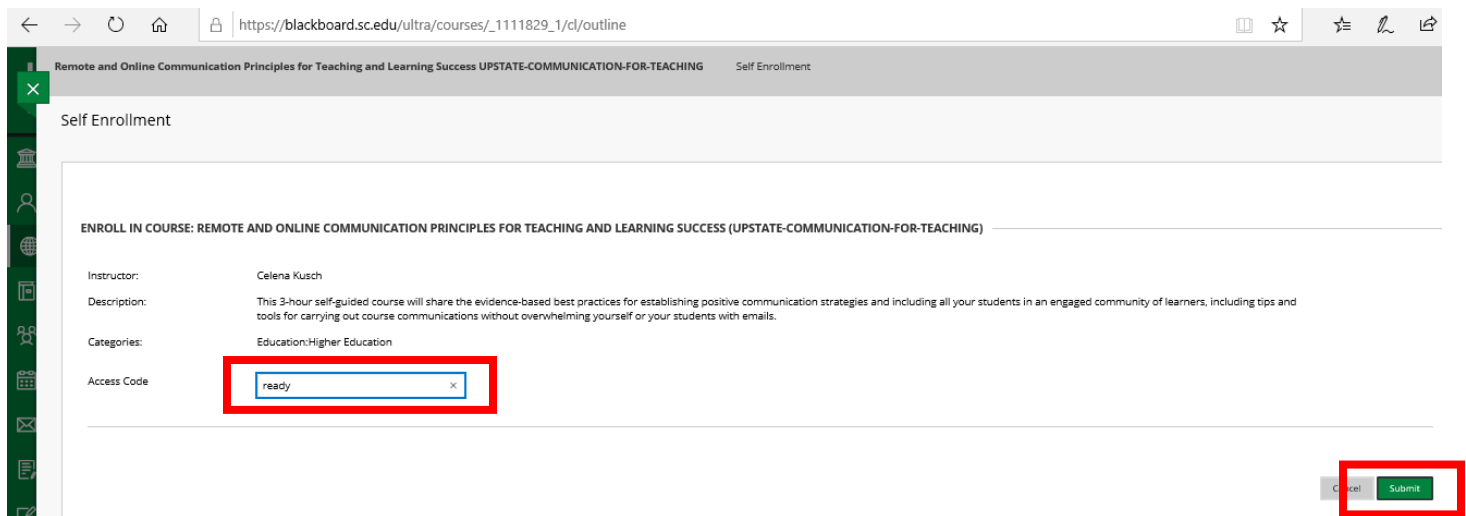


Figure 3 Self Enrollment Confirmation Page

- You will receive a success message. Click **OK** to continue on to the course.
- Read the Welcome, mark your introductory materials as reviewed, and continue through Learning Modules to complete the course.

Quick Tip

If you have questions or need any help enrolling, please email academicinnovation@uscupstate.edu or call 864.503.5850.

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