

# Service Engagement Course Designation Application Preview



Office of Service Learning  
& Community Engagement

## COURSE INFORMATION:

1. Course ID: (eg ENGL 101)
2. (potential) Cross-listed Courses (optional)
3. (potential) Additional Instructor(s) (optional)
4. Do you expect Service in this course to recur?
  - One-time only
  - Recurring
  - To Be Determined

## FIT WITH DEFINITION

5. How will service support/supplement/reinforce course content?
6. Identify (potential) Community Partners  
*(If you need assistance identifying community partners, note that here and we'll see how we can be of assistance!)*
7. Describe the role your community partner(s) will play in this course. In what way(s) will this partnership be reciprocal?

## SLO ALIGNMENT

First, review the information on SL/CE SLOs at <https://www.uscupstate.edu/faculty-staff/faculty-tool-kit/service-learning-resources/service-slos/> and the information on SLO ASSESSMENT at <https://www.uscupstate.edu/faculty-staff/faculty-tool-kit/service-learning-resources/service-slos/slos--prompts-side-by-side/>

Then, select 1 of the 8 NACE career readiness competencies that you will overly address in your course and your preferred assessment style for each SLO.

8. SLO 1: Essential Competency
  - Critical Thinking/Problem Solving
  - Teamwork/Collaboration
  - Professionalism/Work Ethic
  - Oral/Written Communications
9. Which assessment technique will you use to evaluate student outcomes on SLO 1?
  - Resume Entry
  - Student Self-Assessment
  - Reflection of Instructor's Choice

### EXPECTATIONS

In this final step, please confirm that your course will meet these Service expectations:

- 4+ hours of active engagement per student with/for an identified community partner
- Guided reflection connecting service experience and course content
- Support student, partner, & faculty surveys
- Assign & submit SLO assessments

10. Does this class meet the expectations listed above?

- Yes
- Not exactly, but I'd like to chat with someone about why this course should be designated SE anyway

### SUPPORTING DOCUMENTS - OPTIONAL

11. Please attach any supporting documents you would like to share (eg. course modules, reflection prompts, syllabi, etc.)  
*(File number limit: 5; Single file size limit: 10MB; Allowed file types: Word, Excel, PPT, PDF, Image, Video, Audio)*

### HOW CAN WE HELP YOU? (OPTIONAL)

12. I would like to see training on:

13. Other questions or comments: