

NUMBER: SA 10.7  
SECTION: Division of Student Affairs  
  
SUBJECT: Wellness Center Guest Policy  
  
DATE: August, 2012  
  
Policy for: Upstate Campus  
Procedure for: Upstate Campus  
Authorized by: Dr. T. Moore  
Issued by: Campus Recreation

---

## I. Policy

Guests of the Wellness Center must be sponsored by a valid USC Upstate student or faculty/staff member.

1. Alumni, spouse members, and individuals with family memberships may not sponsor guests. Sponsors must surrender their USC Upstate ID. Guests must be 18 years of age or older and surrender a photo ID card with date of birth, complete a guest registration form (POS Receipt), complete a waiver, and pay the guest fee (\$5). Both the sponsor and guests' ID cards will be held at the front desk during the entire visit. Sponsors must accompany guests during their entire visit. When the sponsor has concluded his/her use of the facility and departs, their guest must also depart. Sponsors are responsible for their guests' action during their visit to the Wellness Center. Sponsors are limited to five guests per day. Guests may not participate in intramurals, group exercise classes, sport clubs or outdoor recreation programs.
2. Guests may not check out equipment. The sponsor may checkout equipment for their guests by using a copy of the guest registration form.
3. Guest registration forms/fees are non-transferable and non-refundable.
4. Soliciting patrons to gain access into the Wellness Center is prohibited.
5. The Office of Campus Recreation reserves the right to terminate guest privileges for failure to abide by set policies/procedures or misuse of facilities/equipment.
6. The maximum number of guest passes one may sponsor is five.