

University of South Carolina Upstate

Permission for Course Overload*

The completed form must be returned to the Registrar's Office for processing.

In order to enroll in more than 18 hours for the fall or spring semester, three hours during Maymester, or seven hours during a single summer term, students must obtain permission from their academic dean or chair. Students seeking permission for an overload should complete this form, have an overall GPA of at least 3.0 or 3.0 GPA on 12 or more hours the previous semester, and obtain the necessary signatures. Students may not enroll in more than 21 hours.

Student Information:

Name _____ VIPID _____

Email address: _____

Overload of courses is requested for: Term: _____ Year: _____

Course Information:

The overload will be created by the following course(s):

CRN	Department	Course Number	Section	Credit Hours
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

List all other courses in which you will be enrolled:

Total Credit hours ____ *

***Students enrolling in 17 or more semester hours will be assessed additional fees.**

Student's signature _____ Date _____

Advisor's signature _____ Date _____

Dean/Chair signature _____ Date _____

To be completed by the dean's office:

Cumulative GPA ____ Semester GPA ____ on ____ hours.

Date Received: _____ Processed by: _____

Completed form retained in student's electronic folder.

Revised 03.13 records office